



HOLIDAY PARADE APPLICATION 2011

DECEMBER 4, 2011



2:00PM

**2011 THEME
Christmas Classics**

**SPONSORED BY:
THE CITY OF PORT ORANGE
PARKS & RECREATION DEPT.**



RULES AND REGULATIONS FOR THE 2011 CHRISTMAS PARADE SPONSORED BY THE CITY OF PORT ORANGE

An application fee of \$50.00 (For Profit Organizations) and \$15.00 (Non-Profit Organizations) per entry must accompany application. Applications will not be processed unless fee is paid at time of application. No refunds will be issued for no-shows.

2011 Parade Route: Parade will begin at Dunlawton and Jackson Street and proceed east to Lafayette Street. The parade will disperse on Lafayette Street. The route is approximately 1.5 miles long. The Parade begins at 2:00 p.m. and will last approximately 2 hours.

If your entry includes multiple groups and you would like to be placed together, please indicate that on the application.

FLOAT ENTRY RULES

1. Floats will be judged on appearance, originality and must conform to the parade theme **“Christmas Classics”** to be eligible for judging.
2. Vehicles pulling floats must be decorated at least 75%.
3. **There is a height restriction of 12 feet and a width restriction of 12 feet on all entries.**
4. **There is only one Santa in the parade. Please do not have anyone dressed as Santa. Violators will be pulled from the parade.**
5. The “Outstanding Float” award will be given to the float entry deemed by the judges to best conform to the parade theme.
6. Judging will take place during the parade at the judges’ stand.
7. Awards will be given to first and second place entries.
8. Float entries will not be given position numbers. They will line up according to their arrival. **All vehicles traveling with your float need to arrive together or they will have to be placed in a different position.**
9. Floats will line up on S. Swallowtail Drive (behind Big Lots). **Due to road closures entries must enter Swallowtail Drive from Village Trail, NOT Dunlawton Avenue.**
10. People accompanying their floats will not be permitted to park on Swallowtail Drive. They will have to park at Big Lots parking lot and walk in.
11. Candy may be distributed; however please **do not throw items from your unit to the crowd.** Walkers accompanying the float may hand items to the spectators.
12. Identify your float by displaying your organization’s name on both sides of the unit.
13. The parade route crosses the railroad tracks. Please do not stop on the tracks.
14. Horses are permitted in the parade but will be staged towards the end of the parade.

PERFORMING, MARCHING AND MISCELLANEOUS ENTRIES RULES

1. Walking units will be judged on appearance, originality and must conform to the parade theme “**Christmas Classics**” to be eligible for judging. Judging will take place during the parade at the judges’ stand.
2. Vehicles pulling trailers must be decorated at least 75%.
3. Only decorated parade vehicles will be allowed to enter Jackson Street, or Butterfly Blvd.
4. Due to road closures, if you are assigned to Jackson Street, please enter from Spruce Creek Road.
5. Position numbers will be assigned to each unit 2 weeks prior to the event and will have a map enclosed to show line area and access.
6. Please make sure that all members of your group are aware of their position number and the drop off procedures before they arrive at the parade.
7. Entries are to be in position by 1:30pm.
8. **There is only one Santa in the parade. Please refrain from having anyone dress in a Santa suit. Violators will be removed from the parade.**
9. The parade route crosses the railroad tracks. Please do not stop on the tracks.
10. **There will be no stopping along the parade route to perform. This includes in front of the Judge’s stand.**
11. Awards are given for first and second place and will be hand delivered to you the week following the parade.
12. Candy may be distributed; however please **do not throw items from your unit to the crowd.** Walkers accompanying the float may hand items to the spectators.
13. Identify your group by displaying a sign on both sides of your vehicle.
14. Horses are permitted in the parade but will be staged towards the end of the parade.

Thank you for participating in this year’s parade. If you have any questions, please feel free to call the Port Orange Parks and Recreation Department at 386-506-5851. Happy Holidays!



**THE CITY OF PORT ORANGE PARKS & RECREATION
2011 CHRISTMAS PARADE APPLICATION
"Christmas Classics"**

RETURN ON OR BEFORE NOVEMBER 18, 2011

NAME OF ORGANIZATION: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

PHONE: _____ CELL: _____ FAX: _____

E-MAIL: _____

ARE YOU A **NON-PROFIT (\$15.00)** OR **FOR-PROFIT (\$50.00)** ORGANIZATION?

CIRCLE FLOAT OR NON-FLOAT AND WHICH CATEGORY BEST DESCRIBES
YOUR ENTRY:

<u>Float</u>	<u>Non-Float</u>
Club – Civic, Religious, Non-Profit	Club – Civic, Religious, Non-Profit
Governmental – City Dept.	Governmental – City Dept.
Business/Professional	Business/Professional
School/Youth Group	School Group
	Youth Group

APPROXIMATE SIZE OF YOUR ENTRY (LENGTH & HEIGHT) _____

APPROXIMATE NUMBER OF PARTICIPANTS IN UNIT _____

DOES YOUR UNIT HAVE SOUND OR MUSIC? YES NO

DESCRIBE YOUR ENTRY IN DETAIL (IE: cars, trailers, etc.): _____

PROVIDE BRIEF SYNOPSIS OF YOUR ENTRY (preferably 35 words or less to be used for Parade MC and for POGTV)

**Return entry form to: City of Port Orange Parks and Recreation Department
1000 City Center Circle Port Orange, FL 32129**
